Virtual Board Meeting

Thu Aug 20, 2026 4:00 PM - 6:00 PM EDT

1. Call to Order

   The virtual board meeting was officially convened at 4:04 PM on Thursday, August 20, 2026, by Board Chairman Tyson Judy.

   Chairman Judy noted that, in accordance with the statutory requirements for Open Meeting Notices under WV Code § 6-9A-1, the notice for this meeting was posted on the Secretary of State's website on May 22, 2026.

2. Board's Purpose, Mission, and Vision

   Chairman Judy presented the Board's purpose, mission, and vision.

   The purpose of the Board is to safeguard the public health, safety and welfare by regulating persons engaged in the practice of medical imaging.

   The Board's mission is to be the driving force behind the highest quality imaging and radiation safety standards in West Virginia through the licensure of educationally prepared and clinically competent professionals.

   The Board's vision is to ensure public safety through a highly skilled and qualified workforce across the entire state of West Virginia providing quality imaging and radiation therapy services in every community and clinical setting.

3. Attendance

   Chairman Judy confirmed the presence of a quorum.

   Board members in attendance included: Chairman Tyson Judy, Secretary Tuanya Layton, Kristi Barnett, Jeffrey Jones, Esq, Erin Butcho, MD, Mindy Smith DEL, Melissa Jung MD, and Brian Martin.

   Also present were the Executive Director, Jamie Browning and Board Counsel, Adriana Marshall Esq.

   Melissa Jung MD and Adam Kassar, MD. were excused

4. Guests

   Chairman Judy acknowledged and welcomed Miss Barbara Uhl.

5. Agenda

Chairman Judy stated that in accordance with the statutory requirements for Open Meeting Notices outlined in WV Code § 6-9A-1, the meeting agenda was posted on the Board's website on August 11, 2026.

Chairman Judy presented the agenda for review and discussion.

Mr. Martin made a motion to accept the agenda as presented. Mr. Jones seconded the motion and the Board concurred.

6. Board Meeting Minutes

Chairman Judy presented the June 18, 2026 board meeting minutes for review and discussion.

A motion was made by Secretary Layton to approve and publish the June 18, 2026 board meeting minutes. Mr, Jones seconded the motion and the Board concurred.

7. Ethics

Chairman Judy reported that the Ethics Committee, consisting of himself, Secretary Layton, Director Browning and Board Counsel, Adriana Marshall Esq. met on August 20, 2026, to review ethics case 07-FY-2024 and the MRI apprentice extension request.

a. Executive Session

Mr. Martin moved to enter executive session at 4:06 p.m. to discuss ethics cases. The motion was seconded by Mr. Jones which was unanimously approved by the Board.

At 4:14 p.m., Mr. Jones moved to exit executive session. Mr. Martin seconded the motion, which was unanimously approved by the Board.

b. 07-FY-2024

Chairman Judy presented an update regarding Case 07-FY-2024 for Board review and discussion. The licensee entered into a consent agreement on July 19, 2024, initiating a mandatory 36-month program originally scheduled to conclude on January 22, 2028. Chairman Judy reported that the respondent has complied with the requirements to date, is no longer licensed by the Board or certified with the ARRT, and has transitioned to a new career path. Consequently, Chairman Judy recommended early dismissal.

Following a review of all available information, Mr. Jones moved to dismiss the case due to early completion. Dr. Smith seconded the motion, and the Board unanimously concurred.

8. June 2026 Monthly Financial Report

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information.

He presented the report, showing an ending cash balance of $461,291.83, total revenue of $29,480.00, and total expenditures of $16,929.59 for review, discussion, and approval.

On a motion by Ms. Barnett and a second by Mr. Martin, the Board unanimously approved the report as presented.

9. July 2026 Monthly Financial Report

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information.

He presented the report, showing an ending cash balance of $460,358.77, total revenue of $21,938.00, and total expenditures of $22,871.06 for review, discussion, and approval.

On a motion by Dr. Smith and a second by Dr. Butcho, the Board unanimously approved the report as presented.

10. FY-2026 Annual Financial Report

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information.

He presented the report, showing an ending cash balance of $461,291.83, total revenue of $262,056.80, and total expenditures of $252,240.12 for review, discussion, and approval.

On a motion by Mr. Jones and a second by Mr. Martin, the Board unanimously approved the report as presented.

11. FY 2028 Appropriation Request

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information and recommended approval of the Appropriation Request.

On a motion by Mr. Martin and a second by Ms. Barnett the Board unanimously approved the Appropriation Request as presented.

12. June 2026 Purchasing Card Reports

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information.

He presented the report, showing purchases totalling $175.00 for review, discussion, and approval.

Mr. Jones moved to approve the report as presented, and after review, Dr. Smith seconded. The Board unanimously approved the motion.

13. July 2026 Purchasing Card Reports

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton and Director Browning, met on August 20, 2026, to review the financial information.

He presented the report, showing purchases totalling $2,799.75 for review, discussion, and approval.

Mr. Jones moved to approve the report as presented, and after review, Mr. Martin seconded. The Board unanimously approved the motion.

14. June 2026 Director's Report

Chairman Judy presented the report, showing 100 new applications, 321 renewals, and 12 reinstatements for review, discussion, and approval.

Mr, Jones moved to approve the report as presented. After reviewing all available information, Ms. Barnett seconded the motion, and the Board approved it unanimously.

15. July 2026 Director's Report

Chairman Judy presented the report, showing 44 new applications, 284 renewals, and 10 reinstatements for review, discussion, and approval.

Ms. Barnett moved to approve the report as presented. After reviewing all available information, Secretary Layton seconded the motion, and the Board approved it unanimously.

16. FY-2026 Director's Report

Chairman Judy presented the annual report, showing 613 new applications, 3254 renewals, 116 reinstatements and 7 temporary applications for review, discussion, and approval.

Mr. Barnett moved to approve the report as presented. After reviewing all available information, Dr. Smith seconded the motion, and the Board approved it unanimously.

17. FY-2026 Annual Report

Chairman Judy reported that under West Virginia Code § 30-1-12, state occupational licensing boards must submit an annual report to the Governor and Legislature to ensure transparency. He presented the report detailing the board's financial status, licensing statistics, and complaint history and recommended its approval.

Secretary Layton moved to approve the report and submit as presented. After reviewing all available information, Mr. Jones seconded the motion, and the Board approved it unanimously.

18. MRI Apprentice License Extension Request

Chairman Judy reported that he, Secretary Layton, Director Browning, and Board Counsel met with a licensee who requested an MRI extension. Chairman Judy recommended requiring the licensee to submit proof of completing the ASRT MRI Basics Course prior to granting a one-year extension.

Mr. Jones moved to grant the one-year extension contingent upon completion of the ASRT MRI Basics Course. Following a review of all available information, Dr. Smith seconded the motion, and the Board approved it unanimously.

19. Annual Asset Certification & Coordinator Designations

Chairman Judy reported that, pursuant to West Virginia Code §§ 5A-3-35 and 5A-12-7, all state agencies are required to complete an annual asset certification and designate fixed asset, fleet, and travel coordinators. Chairman Judy then presented the Annual Asset Certification & Coordinator Designations for review and discussion.

No action was taken.

20. FY-2026 Annual Debt Management Certification

Pursuant to W. Va. Code § 12-6A-6(a), spending units without outstanding debt must submit an annual debt management certification. Chairman Judy presented the certification for review and discussion.

No action was taken.

21. WV Board of Risk and Insurance Management Liability and Property FY-2027 Certificates

Chairman Judy preseted the renewal of the Board's liability and property insurance policies through BRIM for July 1, 2026, through July 1, 2027 for review and discussion.

No action was taken.

22. Professional Develovment

a. 2026 WV Society of Radiologic Technologist Annual Conference

Chairman Judy presented information regarding the WVSRT Annual Conference, scheduled for November 5–7, 2026, at the Bridgeport Conference Center in Bridgeport, WV.

Mr. Jones moved to allocate funds for anyone wishing to attend the conference. Following a review of all available information, Mr. Martin seconded the motion, and the Board approved it unanimously.

b. Annual Cybersecurity and Privacy Training

Chairman Judy presented Director Browning’s completed Annual Cybersecurity and Privacy Training for review and discussion.

No action was taken.

c. Gemini Artificial Intelligence Training

Chairman Judy presented Director Browning's completed Gemini AI Training for review and discussion.

No action was taken.

23. WV Medical Imaging Schools

a. JRCERT Accreditation Actions

Chairman Judy presented the JRCERT Accreditation Actions from June 17, 2026 for review and discussion.

No action was taken.

b. BridgeValley Community and Technical College Radiography Program

Chairman Judy reported the recognition of two clinical settings, each with a capacity of one student: WVU Medicine – Thomas Imaging Center, with Emily Muncy named as clinical preceptor, and WVU Medicine – Thomas Orthopedic Hospital – Saint Francis Campus, with Lisa Burgess named as clinical preceptor. Additionally, Nancy Anderson was appointed as clinical preceptor at CAMC – General Hospital.

No action was taken.

c. West Virginia University Parkersburg Radiography Program

Chairman Judy announced that the JRCERT has granted the university two years of initial accreditation. To maintain this status, the university must ensure students complete foundational lab instruction and assessments prior to beginning clinical work. A compliance progress report is due by December 4, 2026, and full compliance with all standards must be met by June 17, 2028, to avoid accreditation withdrawal.

The JRCERT has deferred its decision on the university's proposal to convert radiography clinical courses into 0-credit, pass/fail labs. To proceed, the university must submit documentation by July 24, 2026, demonstrating that this structural change complies with institutional, state, and financial aid policies. The JRCERT Board will conduct its final review in August 2026.

No action was taken.

d. West Virginia University Hospitals Magnetic Resonance Program

i. The program must submit a regulatory financial aid survey by July 10, 2026.

ii. 2025 Annual Report submitted July 31, 2026

e. West Virginia University Hospitals Radiation Therapy Program

Chairman Judy reported that Sydney Kuis was appointed as acting clinical preceptor and noted that the program must submit a regulatory financial aid survey by July 10, 2026.

No action was taken.

f. West Virginia University Hospitals Radiography Program

Chairman Judy reported that the program was required to submit a regulatory financial aid survey by July 10, 2026, and subsequently submitted its 2025 Annual Report on July 20, 2026. Looking ahead, the program must submit a self-study report by February 3, 2027, to maintain continuing accreditation prior to a tentative onsite evaluation scheduled for August 2027.

No action was taken.

g. United Hospital Center Radiography Program

Chairman Judy reported that the 2025 Annual Report was submitted on July 16, 2026.

No action was taken.

h. University of Charleston - Beckley Radiography Program

Chairman Judy reported that Alyssa Daniels was appointed as acting clinical preceptor at Beckley Appalachian Regional Hospital, and Morgann Adkins was appointed as clinical preceptor at Plateau Medical Center.

No action was taken by the board.

i. Southern West Virginia Community and Technical College Radiography Program

Chairman Judy reported that the JRCERT has upgraded the program’s accreditation status from "Probation" to the maximum award of "8-Year Accreditation." This decision follows a progress report confirming full compliance with all standard requirements. The program currently maintains an 80% five-year credentialing exam pass rate, with its next official site visit scheduled for September 21–22, 2026.

No action was taken by the Board.

j. St. Mary’s Medical Center Radiography Program

Chairman Judy reported that Valley West is recognized as a clinical setting with a clinical capacity of two students.

No action was taken by the Board.

24. Upcoming Meeting

Secretary Layton made a motion to hold the next Board Meeting on the third Thursday of the month, September 17, 2026, After review and discussion of all available information, Dr. Smith seconded the motion, and the Board unanimously concurred.

25. Adjournment

Mr. Jones made a motion to adjourn the meeting at 4:38 p.m. Mr. Jones seconded the motion and the Board concurred.