Virtual Board Meeting

Thu Nov 20, 2025 4:00 PM - 6:00 PM EST

1. Meeting to Order

   The virtual board meeting was officially convened at 4:00 PM on Thursday, November 20, 2025, by Board Chairman Tyson Judy.

   Chairman Judy noted that, in accordance with the statutory requirements for Open Meeting Notices under WV Code § 6-9A-1, the notice for this meeting was posted on the Secretary of State's website on November 6, 2025.

2. Board's Mission

   Chairman Judy presented the Board's purpose, mission, and vision.

   The purpose of the Board is to safeguard the public health, safety and welfare by regulating persons engaged in the practice of medical imaging.

   The Board's mission is to be the driving force behind the highest quality imaging and radiation safety standards in West Virginia through the licensure of educationally prepared and clinically competent professionals.

   The Board's vision is to ensure public safety through a highly skilled and qualified workforce across the entire state of West Virginia providing quality imaging and radiation therapy services in every community and clinical setting.

3. Attendance

   Chairman Judy confirmed the presence of a quorum.

   Board members in attendance included: Chairman Tyson Judy, Secretary Tuanya Layton, Brian Martin, Kristi Barnett, Jeffrey Jones, Esq, Melissa Jung, MD, Mindy Smith, DEL, and Adam Kassar, MD. Also present was the Executive Director, Jamie Browning.

   Erin Butcho MD and counsel for the Board, Adriana Marshall Esq. were excused.

4. Guests

   Chairman Judy acknowledged that there were no guests in attendance.

5. Agenda

   Chairman Judy stated that, in accordance with the statutory requirements for Open Meeting Notices outlined in WV Code § 6-9A-1, the meeting agenda was posted on the Board's website on November 9, 2025.

Chairman Judy presented the agenda for review and discussion.

Ms. Barnett made a motion to accept the agenda as presented. Mr. Martin seconded the motion and the Board concurred.

6. Board Meeting Minutes

Chairman Judy presented the October 9, 2025 board meeting minutes for review and discussion.

A motion was made by Mr. Jones to approve and publish the October 9, 2025 board meeting minutes. Mr. Martin seconded the motion and the Board concurred.

7. Professional Development

a. Licensing Board Seminar

Chairman Judy noted that, under West Virginia Code §30-1-2a, the chairperson and the executive director of each licensing board must attend the State Auditor's Office training annually, and each board member must attend at least one training during each term of office. He reported that he, Director Browning, Secretary Layton, Dr. Jung, Dr. Kassar, Dr. Butcho, Ms. Barnett, and Dr. Smith attended the WVSAO Licensing Board Orientation Seminar on November 6, 2025, in Charleston, West Virginia.

No action was taken.

b. WVSRT Conference

Chairman Judy reported the he, Director Browning, Secretary Layton, Mr, Martin, Ms. Barnett, and Dr. Smith attended the WVSRT Annual Conference on November 13-15, 2025 in Bridgeport, WV.

No action was taken.

8. Ethics

Chairman Judy reported that the Ethics Committee comprised of Director Browning and WVPRN Director Mike Brown, met on November 20, 2025, to review ethics cases 05-FY-2024, 07-FY-2024.

a. Executive Session

Mr. Jones moved to enter executive session at 4:03 p.m. to discuss ethics cases. The motion was seconded by Dr. Jung which was unanimously approved by the Board.

At 4:05 p.m., Mr. Martin moved to exit executive session. Ms. Barnett seconded the motion, which was unanimously approved by the Board.

b. 05-FY-2024

Chairman Judy reported that the licensee in case 05-FY-2024 entered into a consent agreement on March 25, 2024, initiating a mandatory 18-month program set to conclude on

November 17, 2025.

Chairman Judy presented the board with an update for review and discussion.

No action was taken.

c. 07-FY-2024

Chairman Judy reported that the licensee in case 07-FY-2024 entered into a consent agreement on July 19, 2024, initiating a mandatory 36-month program set to conclude on January 22, 2028.

Chairman Judy presented the board with an update for review and discussion.

No action was taken.

d. 09-FY-2024

Chairman Judy reported that the respondent filed a Notice of Appeal on September 12, 2025, challenging the Board's Final Order. That same day, the West Virginia Intermediate Court of Appeals issued a Scheduling Order for case 25-ICA-370. He further noted that the Board submitted the Administrative Record before the October 14, 2025, deadline. Chairman Judy also reported that the respondent's perfected appeal was due on November 19, 2025.

No action was taken.

9. October 2025 Monthly Financial Report

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton, and Director Browning, met on November 20, 2025, to review the October 2025 financial statements.

He presented the September monthly financial report, noting an ending cash balance of $458,470.10, total revenue of $29,158.00, and total expenditures of $31,034.19, and recommended its approval.

Dr. Smith moved to approve the report as presented, and after review, Dr. Jung seconded. The Board unanimously approved the motion.

10. October 2025 Purchasing Card Reports

Chairman Judy reported that the Finance Committee, consisting of himself, Secretary Layton, and Director Browning, met on November 20, 2025, to review the October Purchasing Card Report.

He presented the report, showing total purchases of $2,369.20, for review, discussion, and approval.

Ms. Barnett moved to approve the report as presented, and after review, Mr. Martin seconded. The Board unanimously approved the motion.

11. October 2025 Director's Report

Chairman Judy presented the October 2025 Director’s Report for the Board’s review and discussion. He highlighted that the report contained 59 new license applications, 387 renewals, and 6 reinstatements.

Mr. Jones moved to approve the October 2025 Director’s Report as presented. After reviewing all available information, Secretary Layton seconded the motion, and the Board approved it unanimously.

12. Title 18 Series 1 Legislative Rule - General Requirements

Chairman Judy reported that the agency-approved rules and public comments were submitted to the WV Secretary of State on June 5, 2025.

He noted that the rules were reviewed and modified at the August 13, 2025 Legislative Rule Making Committee. The modified rules were submited to the WV Secretary of State on August 13, 2025, in preparation for the 2026 Legislative Session.

No action was taken.

13. Title 18 Series 2 Legislative Rule - Continuing Education

Chairman Judy reported that the agency-approved rules and public comments were submitted to the WV Secretary of State on June 5, 2025 and reviewed at the August 13, 2025 Legislative Rule Making Committee in preperation for the 2026 Legislative Session.

No action was taken.

14. Title 18 Series 5 Legislative Rule - Standard of Ethics

Chairman Judy reported that the agency approved rules and public comments were submitted to the WV Secretary of State on June 5, 2025.

He noted that the rules were reviewed and modified at the August 13, 2025 Legislative Rule Making Committee. The modified rules were submited to the WV Secretary of State on August 13, 2025, in preparation for the 2026 Legislative Session.

No action was taken.

15. Chapter 30 Article 23 Code Revision

Chairman Judy reported that the Board is updating its practice act to clarify provisions, enhance public safety, and align with current standards during the January 14–March 14, 2026, Legislative Session. He noted that Dr. Smith met with Senator Takubo on October 21, 2025, to sponsor the proposed changes.

Mr. Martin motioned that the following language be added to §30-23-19: "The licensed technologist providing direct supervision must be physically present and immediately available to provide personal instruction, guidance, and direct oversight to the apprentice while procedures are being performed. The supervising technologist must review and approve all imaging or therapeutic procedures before they are performed and must be physically present and immediately available to intervene if necessary to ensure patient safety and compliance with professional standards." After reviewing all available information, Ms. Barnett seconded the motion, and the Board concurred.

16. Medical Imaging Schools Report

a. University of Charleston Radiography Program

Chaiman Judy reported that the JRCERT Annual Report and JRCERT Self-Study Reports were submitted.

b. Bluefield State University Radiography Program

Chairman Judy reported that Greenbrier Valley Medical Center was added as a clinical training site and that the JRCERT Annual Report was submitted.

c. Southern West Virginia Community and Technical College Radiography Program

Chairman Judy reported that Daniel Varney was appointed as the clinical preceptor at Williamson Memorial Hospital.

He also noted that the JRCERT Annual Report and the JRCERT Self Study Report were submitted. Chairman Judy noted that the program must demonstrate compliance with all JRCERT accreditation standards by October 24, 2026 or request a good-cause extension.

d. University of Charleston-Beckley Radiography Program

Chaiman Judy reported that Austin Buckland was appointed as the clinical preceptor at Beckley Appalachian Regional Hospital.

e. United Hospital Center Radiography Program

Chaiman Judy reported that Kayla Riffle was appointed as the clinical preceptor at United Hospital Center.

f. West Virginia Northern Community College Radiography Program

Chaiman Judy reported that the JRCERT Annual Report was submitted.

g. St. Mary's Medical Center Radiography Program

Chaiman Judy reported that Marlee McDaniel was appointed as full-time faculty.

17. Upcoming Meetings

Mr. Jones made a motion to have the next Board Meeting on Thursday, January 15, 2026. After review and discussion of all available information, Dr, Jung seconded the motion and the Board unanimously concurred.

18. Adjournment

Mr, Jones made a motion to adjourn the meeting at 4:16 p.m. Dr. Jung seconded the motion and the Board concurred.