WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
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Executive Director Monthly Report
September 2026

1. **Revenue**

    a. **Total Revenue $24,299.00**

        i. **Renewal Applications – $60 x 325 = $19,500.00**
        ii. **New Applications – $92 x 42 = $3,864.00**
        iii. **Reinstatement Applications – $85 x 11 = $935.00**

2. **Expenditure**

    a. **Total Expenses $17,195.06**

        i. **Payroll $11,521.34**
        ii. **Benefits $2,264.54**
        iii. **Expenditures $3,409.18**

3. **Cash Balance**

    a. **September 2026 - $476,098.43**
    b. **September 2025 - $460,346.29**
    c. **September 2024 - $466,712.96**
    d. **September 2023 - $483,446.08**
    e. **September 2022 - $456,779.09**

4. **Disciplinary Actions**

    a. **01-FY-2027 – Unethical Conduct**

5. **Duties**

    a. **Boardable Board Management System**
    b. **Certemy License Management System**
    c. **Legislative Session**
    d. **Licensing**
    e. **Complaints**
    f. **Office Communications**
    g. **Website**

h. Data Management
i. Information Security and Privacy
j. Policies and Procedures
k. Training
l. Payroll
m. Payment of Expenditures via wvOASIS
n. Financial Reconciliation
o. Monthly Financial Reports
p. Monthly Director's Reports
q. P-Card Agency Coordinator
r. Budget Administrator
s. Agency Procurement Officer
t. BRIM Coordinator
u. Stakeholder Liaison

6. Calendar of Events

a. September 1-3, 2026 – Annual Purchasing Conference
b. September 9, 2026 – Meeting with Attorney
c. September 16, 2026 – Meeting with Attorney
d. September 17, 2026 – Virtual Committee Meetings
e. September 17, 2026 – Virtual Board Meeting
f. September 21-22, 2026 – Southern WV Community College JRCERT Site Visit
g. September 22-25, 2026 – WV State Auditor's Conference
h. September 29, 2026 – WV Licensing Board Association Meeting
i. September 30, 2026 – Meeting with Attorney

7. Future Goals

a. Add Radiation Therapy Requirements
b. Add Radiologist Assistants Requirements and Scope
c. Remove Nuclear Medicine Apprenticeship
d. Update All Scopes of Practices
e. Exempt Podiatric Assistants
f. Eliminate Temporary License