WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS
1124 Smith Street, Suite B-300, Charleston WV 25301
Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177
E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report
September 2025

1. **Revenue**

    a. **Total Revenue $23,650.00**

        i. **Renewal Applications – $60 x 336 = $20,160.00**
        ii. **New Applications – $92 x 25 = $2,300.00**
        iii. **Reinstatement Applications – $85 x 14 = $1,190.00**
        iv. **Temporary Applications – $37 x 0 = $0.00**
        v. **Consent Agreements - $250 x 0 = $0.00**

2. **Expenditures**

    a. **Total Expenses $22,219.97**

        i. **Payroll $12,628.34**
        ii. **Benefits $2,392.62**
        iii. **Expenditures $7,199.01**

3. **Ending Balances**

    a. **September 2025 - $460,346.29**
    b. **September 2024 - $466,712.96**
    c. **September 2023 - $483,446.08**
    d. **September 2022 - $456,779.09**
    e. **September 2021 - $467,009.61**

4. **Disciplinary Actions**

    a. **05-FY-2024 – Probation / WVPRN Discipline Program**
    b. **07-FY-2024 – Probation / WVPRN Discipline Program**
    c. **11-FY-2024 – Hearing held on 3/11/2025**
    d. **01-FY-2026 – Ethics scheduled for 10/9/2025**
    e. **02-FY-2026 – Board Meeting 9/11/2025**
    f. **03-FY-2026 – Ethics scheduled for 10/9/2025**

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5. **Duties**

    a. **Boardable Board Management Software**
    b. **Legislative Session**
    c. **Licensing**
    d. **Complaints**
    e. **Office Communications**
    f. **Website**
    g. **Data Management**
    h. **Information Security and Privacy**
    i. **Policies and Procedures**
    j. **Training**
    k. **Payroll**
    l. **Payment of Expenditures via wvOASIS**
    m. **Financial Reconciliation**
    n. **Monthly Financial Reports**
    o. **P-Card Agency Coordinator**
    p. **Budget Agency Administrator**
    q. **BRIM Coordinator**
    r. **Stakeholder Liaison**
    s. **Asset Agency Coordinator**
    t. **Procurement Agency Coordinator**

6. **Calendar of Events**

    a. **09/09/2025 – Code Revision Meeting**
    b. **09/11/2025 – Ethics and Finance Committee Meeting**
    c. **09/11/2025 – Board Meeting**
    d. **09/29/2025 – Code Revision Meeting**

7. **Future Goals**

    a. **Add Radiation Therapy Requirements**
    b. **Add Radiologist Assistants Requirements and Scope**
    c. **Remove Nuclear Medicine Apprenticeship**
    d. **Update All Scopes of Practices**
    e. **Exempt Podiatric Assistants**
    f. **Eliminate Temporary License**