Virtual Board Meeting Agenda

September 11, 2025 4:00pm - 6:00pm EDT

1. **Meeting to Order** — 4:00pm

   According to the Secretary of State's statutory requirement for Open Meeting Notices (WV Code § 6-9A-1), this meeting notice has been published on the Secretary of State's website for a minimum of five (5) business days before the meeting.

   This meeting was noticed on 8/13/2025.

   https://ethics.wv.gov/openmeetings/pages/default.aspx

   WV SOS - Meeting Notices.pdf

2. **Board's Mission**

   The purpose of the Board is to safeguard the public health, safety and welfare by regulating persons engaged in the practice of medical imaging.

   The Board's Mission is to be the driving force behind the highest quality imaging and radiation safety standards in West Virginia through the licensure of educationally prepared and clinically competent professionals.

   The Board's Vision is to ensure public safety through a highly skilled and qualified workforce across the entire state of West Virginia providing quality imaging and radiation therapy services in every community and clinical setting.

3. **Guests**

4. **Attendance**

5. **Agenda**

6. **Board Meeting Minutes**

   Board Meeting Minutes- August 14, 2025.pdf

7. **Ethics**

a. **Executive Session**

b. **05-FY-2024**

Impairment on Duty

Consent Agreement entered 3/25/2024

18-Month WVPRN Contract expires 11/17/2025

Probationary Radiography License expires 5/31/2026

- 05-FY-2024 - WVPRN Contract.pdf
- 05-FY-2024 - Consent Agreement.pdf
- 05-FY-2024 - Quarterly Report - 2025 Apr May June.pdf

c. **07-FY-2024**

Impairment on Duty

Consent Agreement entered 7/19/2024

3 Year WVPRN Contract expires on 1/22/2028

Probationary Radiography License expires 2/28/2026

- 07-FY-2024 - WVPRN Contract.pdf
- 07-FY-2024 - Consent Agreement.pdf
- 07-FY-2024 - Quarterly Report - 2025 Apr May June.pdf

d. **09-FY-2024**

Reciprocal Discipline

License revoked in Maryland for being professionally incompetent 6/30/2023

Summary Suspension entered 7/9/2024

Hearing held 3/11/2025

Proposed Findings of Fact and Conclusions of Law submitted to Hearing Examiner - 4/30/2025

Hearing Examiner issued a Recommended Decision - 6/30/2025

Final Order - August 19, 2025

Appeal Window - September 19, 2025

- 09-FY-2024 - Final Order August 19, 2025 .pdf
- 09-FY-2024 - Recommended Decision.pdf
- 09-FY-2024 - Findings of Fact and Conclusions of Law.pdf
- 09-FY-2024 - Maryland Revocation June 30, 2023.pdf

e. **02-FY-2026**

Anonymous complaint received regarding an unlicensed West Virginia sonographer.

8. **August 2025 Monthly Financial Report**

$21,514.00 Total Revenue

$13,747.87 Total Expenditures

$458.916.26 Ending Cash Balance

- Monthly Financial Statement - 02 August 2025.pdf

9. **FY-2027 Budget**

$275,000 Appropriation Requested

- FY 2027 Appropriation Request Instructions.pdf
- FY 2027 Appropriation Request.pdf

10. **August 2025 Purchasing Card Reports**

US Bank Cardholder Activity $385.50

- P-Card Report - 02 August 2025.pdf

11. **August 2025 Director's Report**

New Applications - 46

Renewal Applications - 269

Reinstatement Applications - 13

Temporary Applications- 1

- Director's Report - 02 August 2025.pdf

12. **FY-2025 Annual Report**

Submitted 8/19/2025

Annual Report FY-2025.pdf

13. **Senate Government Organization Information Request**

    The number of current staff working for the board requested.

    Re_ Information Request_ Board of Medical Imaging.pdf

14. **Professional Development**

    a. **WVSAO Licensing Board Orientation Seminar**

       November 6, 2025 in Charleston, WV

    b. **WVSRT Annual Conference**

       November 13-15, 2025 in Bridgeport, WV

       https://www.wvsrt.com/annual-conference/

15. **Title 18 Series 1 Legislative Rule - General Requirements**

    Public Comment Period: April 16, 2025 - May 31, 2025.

    Agency Approved Filing - June 5, 2025

    Legislative Rule-Making Review Committee Meeting - August 13, 2025

    Modified File - August 13, 2025

    Legislative Session: January 14, 2026 - March 14, 2026

    Title18 Series 1 Legislative Rule - WV Medical Imaging and Radiation Therapy Technology Board of Examiners.pdf

16. **Title 18 Series 2 Legislative Rule - Continuing Education**

    Public Comment Period: April 16, 2025 - May 31, 2025.

    Agency Approved Filing - June 5, 2025

    Legislative Rule-Making Review Committee Meeting - August 13, 2025

    Legislative Session: January 14, 2026 - March 14, 2026

    Title 18 Series 2 Legislative Rules - Continuing Education.pdf

17. **Title 18 Series 5 Legislative Rule - Standard of Ethics**

Public Comment Period: June 13, 2025 - July 15, 2025.

Agency Approved Filing - July 16, 2025

Legislative Rule-Making Review Committee Meeting - August 13, 2025

Modified File - August 13, 2025

Legislative Session: January 14, 2026 - March 14, 2026

Title 18 Series 5 Legislative Rule - Standard of Ethics.pdf

18. **Chapter 30 Article 23 Code Revision**

    Legislative Session: January 14, 2026 - March 14, 2026

19. **Radiologist Assistant**

20. **Temp License**

21. **Medical Imaging Schools Report**

    a. **Univerisity of Charleston Radiography Program**

        i. **Shelby Smith appointed as clinical preceptor at St. Francis Hospital**

        JRCERT Correspondence - Program #0195 - Clinical Preceptor Approval.pdf

        ii. **Brandi Taylor appointed as clinical preceptor at CAMC Women's & Children's**

        JRCERT Correspondence - Program #0195 - Clinical Preceptor Approval 2.pdf

        iii. **Montgomery General Hospital recognized as a clinical setting**

        0195 Montgomery General Hospital Recognition Letter 09-03-2025.pdf

        iv. **Charles Roy appointed as clinical preceptor Montgomery General Hospital**

        0195 Montgomery General Hospital Recognition Letter 09-03-2025.pdf

v. Roane General Hospital recognized as a clinical setting

0195 Roane General Hospital Recognition Letter 09-03-2025.pdf

Certificate of Recognition - Roane General Hospital.pdf

vi. Holly Fields appointed as clinical preceptor at Roan General Hospital

0195 Roane General Hospital Recognition Letter 09-03-2025.pdf

vii. Brandi Taylor appointed as clinical preceptor at West Virginia OrthoNeuro

Program #0195 - Clinical Preceptor Approval.pdf

b. St. Mary's Medical Center Radiography Program

i. Annual Report Submitted

3403 PAR Letter 08-26-2025.pdf

c. West Virginia University Hospitals Radiation Therapy Program

i. Annual Report submitted

0846 PAR Letter 09-03-2025.pdf

d. St. Mary's Medical Center Radiography School

i. Submition of the interim report requested

3403 IR Request Letter 09-02-2025.pdf

ii. Allison Nicole Matthews appointed as clinical preceptor

Program #3403 - Clinical Preceptor Approval.pdf

e. West Virginia University Hospitals Magnetic Resonance Program

i. Submition of the interim report and all supporting documentation requested

9015 IR Request Letter 09-02-2025.pdf

22. **Upcoming Meetings**

    a. **October 9, 2025**

    https://www.wvrtboard.gov/Calendar-of-Events

23. **Adjournment**

END
6:00pm