



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

Executive Director Monthly Report February 2023

1. Revenue

a. Total Revenue \$9,489.00

i. Renewal Applications –	\$60 x 106 = \$6,360
ii. New Applications –	\$92 x 28 = \$2,576
iii. Late / Reinstatement Applications –	\$85 x 7 = \$595
iv. Temporary Applications –	\$37 x -1 = -\$37
v. Consent Agreements -	\$250 x 0 = \$0

2. Expenditures

a. Total Expenses \$14,345.85

i. Payroll	\$8,857.00
ii. Benefits	\$1,699.40
iii. Expenditures	\$3,789.45

3. February Ending Balances

- a. February 2023 – \$463,355.33
- b. February 2022 – \$500,072.76
- c. February 2021 – \$462,930.74
- d. February 2020 – \$400,966.62
- e. February 2019 – \$352,670.71

4. Disciplinary Actions

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 07-FY-2023 – Consent Agreement Offered
- c. 08-FY-2023 – Ethics Meeting Scheduled 3/16/2023
- d. 09-FY-2023 – Ethics Meeting Scheduled 3/16/2023



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5. Duties

- a. **Boardable Board Management Software**
- b. **Legislative Session**
- c. **Licensing**
- d. **Complaints**
- e. **Office Communications**
- f. **Website**
- g. **Data Management**
- h. **Information Security and Privacy**
- i. **Policies and Procedures**
- j. **Training**
- k. **Payroll**
- l. **Payment of Expenditures via wvOASIS**
- m. **Financial Reconciliation**
- n. **Monthly Financial Reports**
- o. **P-Card Agency Coordinator**
- p. **Budget Administrator**
- q. **Agency Procurement Officer**
- r. **BRIM Coordinator**
- s. **Stakeholder Liaison**

6. Calendar of Events

- a. **February 16, 2023 – Ethics and Finance Committee Meetings**
- b. **February 16, 2023 – Board Meeting**
- c. **February 23, 2023 - CLEAR Webinar, Foundation of Occupational and Professional Regulation**

7. Future Goals

- a. **Add Radiation Therapy Requirements to the Code**
- b. **Add Background Checks to the Code**
- c. **Add CT Apprenticeship instead of CT Fusion Test to Code**