



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

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**Executive Director Monthly Report  
August 2017**

**1. Site Inspections**

- a. Putnam County – 8 Facilities & 37 Licensees

**2. Ethics Investigations and Follow-Up**

- a. 03-FY-2017
- b. 11-FY-2017
- c. 12-FY-2017
- d. 13-FY-2017
- e. 14-FY-2017
- f. 01-FY-2018

**3. Office**

- a. Expiration Warning E-mails – 489
- b. Expired Post Cards & Investigation – 24

**4. Meetings, Training and events**

- a. August 8, 2017 – Fixed Asset Report
- b. August 17, 2017 – Ethics Meeting, Charleston WV
- c. August 17, 2017 – Finance Meeting, Charleston WV
- d. August 18, 2017 – Annual Leave
- e. August 21, 2017 – Annual Leave
- f. August 22-25, 2017 - Purchasing Conference, Canaan Valley WV
- g. August 30, 2017 – Budget, FY-2019 Appropriation Request Submitted
- h. August 31, 2017 - Board Meeting, Charleston, WV

**5. Upcoming Meeting and Events**

- a. September 20, 2017 – SAWC Training, Charleston WV
- b. October 2017 – P Card Training, Flatwoods WV
- c. October 26-28, 2017 – WVSRT Conference, Canaan Valley WV
- d. November 29, 2017 – Auditor's Seminar, Charleston WV
- e. November 2017 – Board Meeting, Charleston WV