



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
August 2019**

1. Licensing

- a. Licenses Processed – 272
 - i. Renewals – 224
 - ii. Late or Reinstatements – 12
 - iii. New Licenses – 24
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 12
- b. Renewal E-mail Reminders – 687
- c. Series 1 Notification Emails - 3167
- d. Post Cards – 115
- e. Investigation – 12
- f. FOIA Requests- 0
- g. License Verifications - 5

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017 – Random Drug Testing through November 2019
- b. 09-FY-2019 – Consent Agreement Offered
- c. 10-FY-2019 – Consent Agreement Offered
- d. 11-FY-2019 – SOS and ARRT Notified & Case Closed
- e. 12-FY-2019 – SOS and ARRT Notified & Case Closed
- f. 14-FY-2019 – SOS and ARRT Notified & Case Closed
- g. 19-FY-2019 – Ethics Meeting Review Scheduled
- h. 20-FY-2019 – Consent Agreement Offered
- i. 21-FY-2019 – Consent Agreement Offered
- j. 01-FY-2020 – Ethics Meeting Review Scheduled
- k. 02-FY-2020 – Ethics Meeting Review Scheduled

3. Meetings, Training Reports and Tasks

- a. InLumon Database conversion – Weekly meetings
- b. Rules Committee Meeting – 8/7/2019
- c. Finance Committee Meeting – 8/15/2019
- d. Ethics Committee Meeting – 8/15/2019
- e. Board Meeting – 8/22/2019
- f. P-Card Training – 8/13/2019
- g. JRCERT Inspection WVU – 8/8-9/19
- h. House Bill 118 Language added to Series 1, Submitted to SOS and sent out to all licensees for public comment



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- i. Annual Inventory Review
 - j. Website Updates
 - k. Purchasing Inspection
 - l. Posted Administrative Assistant Position
 - m. Renewed Building Access Card
 - n. Processed New Board Members
 - o. Possessed Dr. Blom's Resignation
 - p. FY-2021 Budget Appropriation Request Submitted
 - q. Ordered new licenses with new Board Chairs name
 - r. JRCERT Conference Call regarding inspections
 - s. ARRT Conference Call regarding State Only Test
 - t. Received OT Approval for new I-Pads
- 4. Financial Summary**
- a. Monthly Deposits - \$18,535.00
 - b. Monthly Expenses - \$13,899.98
 - c. 2019 Balance – \$375,993.50
 - d. 2018 Balance – \$295,196.01
 - e. 2017 Balance – \$289,950.76
 - f. 2016 Balance – \$294,323.30
 - g. 2015 Balance – \$286,609.61
 - h. 2014 Balance – \$246,035.72
 - i. 2013 Balance – \$208,183.40
 - j. 2012 Balance – \$181,929.84
- 5. Future Goals**
- a. Add Radiation Therapy Requirements to the Code
 - b. Add Background Checks to the Code
 - c. Remove Nuclear Medicine Apprentice from Code
 - d. Revise Board Member make up in Code
 - e. Revise Series 2 - Continuing Education Legislative Rule

**BOARD OF MEDICAL IMAGING AND RADIATION THERAPY TECHNICIANS
FUND 8543
FISCAL YEAR 2020
AUGUST**

FUND 8543 - BD OF EXAMINERS MEDICAL IMAGING TECHNOLOGY FUND

Beginning FY Cash Balance	\$365,867.01
Beginning AP 2 Cash Balance	\$371,358.48
Ending Cash Balance	\$375,993.50
Beginning Investment Balance	\$0.00
Ending Investment	\$0.00

Obj/ Src	Obj/Src Name	Current Month	Inception-to-Date	Budget	% of Budget	Benchmark
Revenue						
6696	OTHR COLL/FEES/LIC & INCM	18,535.00	39,795.00	215,000.00	19%	17%
Total Revenue		\$18,535.00	\$39,795.00	\$215,000.00	19%	
Total Revenue		\$18,535.00	\$39,795.00	\$215,000.00	19%	
Appropriation 09900 - UNCLASSIFIED						
1200	PERS SERV PERM POS(W/ PR DEDI	(7,500.00)	(12,500.00)	75,000.00	17%	17%
1201	PERS SERV TEMP POS(W/O PR DEI	(2,000.00)	(2,625.00)	25,000.00	11%	17%
1206	ANNUAL INCREMENT	0.00	(1,080.00)	2,000.00	54%	17%
2200	PEIA FEES	0.00	(50.00)	250.00	20%	17%
2202	SOCIAL SECURITY MATCHING	(711.84)	(1,209.84)	9,000.00	13%	17%
2203	PUBLIC EMPLOYEES INS	(309.20)	(618.40)	7,250.00	9%	17%
2205	WORKERS COMPENSATION	0.00	0.00	300.00	0%	17%
2206	UNEMPLOYMENT COMPENSATION	0.00	0.00	700.00	0%	17%
2207	PENSION AND RETIREMENT	(750.00)	(1,358.00)	12,000.00	11%	17%
2208	WV OPEB CONTRIBUTION	(168.00)	(336.00)	4,000.00	8%	17%
3200	OFFICE EXPENSES	0.00	(160.04)	3,000.00	5%	17%
3201	PRINTING AND BINDING	0.00	0.00	1,000.00	0%	17%
3202	RENT EXP (REAL PROP) BLDG	(800.00)	(1,600.00)	10,000.00	16%	17%
3204	TELECOMMUNICATIONS	0.00	(28.36)	1,000.00	3%	17%
3206	CONTRACTUAL SERVICES	0.00	(40.17)	3,000.00	1%	17%
3207	PROFESSIONAL SERVICES	0.00	(2,195.00)	20,000.00	11%	17%
3211	TRAVEL EMPLOYEE	(953.14)	(983.30)	12,500.00	8%	17%
3213	COMPUTER SERVICES INTERNAL	0.00	(578.60)	5,000.00	12%	17%
3214	COMPUTER SERVICES EXTERNAL	0.00	(450.00)	10,000.00	5%	17%
3218	ASSOC DUES & PROF MEMBERS	0.00	(250.00)	1,000.00	25%	17%
3219	FIRE/AUTO/BOND/ & OTHR IN	0.00	(803.00)	3,500.00	23%	17%
3233	HOSPITALITY	0.00	(39.54)	750.00	5%	17%
3242	TRAINING & DEV - IN STATE	(125.00)	(225.00)	2,500.00	9%	17%
3243	TRAINING & DEV - OUT OF STATE	0.00	0.00	2,000.00	0%	17%

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Obj/ Src	Obj/Src Name	Current Month	Inception-to-Date	Budget	% of Budget	Benchmark
Appropriation 09900 - UNCLASSIFIED						
3244	POSTAL	(20.00)	(20.00)	2,000.00	1%	17%
3246	SUPPLIES-COMPUTER	(119.00)	(167.12)	5,000.00	3%	17%
3254	PAYMENT OF TAXES	(8.33)	(8.33)	0.00	0%	17%
3263	BANK COSTS	(390.47)	(840.81)	5,000.00	17%	17%
3272	PEIA RESERVE TRANSFER	0.00	0.00	1,250.00	0%	17%
3324	STATE TREASURER'S OFFICE FEES	(45.00)	(80.00)	1,000.00	8%	17%
5200	OFFICE EQUIPMENT-ASSETS	0.00	(1,422.00)	0.00	0%	17%
Total Approp 09900		\$13,899.98	\$29,668.51	\$225,000.00	13%	
Total Expenditure		\$13,899.98	\$29,668.51	\$225,000.00	13%	
Net Income		\$4,635.02	\$10,126.49			

BOARD OF MEDICAL IMAGING AND RADIATION THERAPY TECHNICIANS

FUND PCAF

FISCAL YEAR 2020

AUGUST

FUND PCAF -

Beginning FY Cash Balance	\$0.00
Beginning AP 2 Cash Balance	\$0.00
Ending Cash Balance	\$0.00
Beginning Investment Balance	\$0.00
Ending Investment	\$0.00