



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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## **Executive Director Monthly Report March 2023**

### **1. Revenue**

#### **a. Total Revenue \$14,426.00**

i. Renewal Applications –	\$60 x 156 = \$9,360
ii. New Applications –	\$92 x 33 = \$3,036
iii. Late / Reinstatement Applications –	\$85 x 18 = \$1,530
iv. Temporary Applications –	\$37 x 0 = \$0
v. Consent Agreements -	\$250 x 2 = \$500

### **2. Expenditures**

#### **a. Total Expenses \$14,068.66**

i. Payroll	\$9,317.70
ii. Benefits	\$1734.57
iii. Expenditures	\$3,016.39

### **3. March Ending Balances**

- a. March 2023 – \$463,712.67
- b. March 2022 – \$498,017.99
- c. March 2021 – \$456,087.34
- d. March 2020 – \$390,946.51
- e. March 2019 – \$348,374.20
- f. March 2018 – \$306,835.88

### **4. Disciplinary Actions**

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 07-FY-2023 – Consent Agreement Accepted
- c. 08-FY-2023 – Consent Agreement Accepted
- d. 09-FY-2023 – Consent Agreement Offered
- e. 10-FY-2023 – Complaint Received



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**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. March 16, 2023 – Ethics and Finance Committee Meetings
- b. March 16, 2023 – Board Meeting
- c. March 23, 2023 - CLEAR Webinar, Roles and Responsibilities of a Board Member

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code