



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

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## **Executive Director Monthly Report November 2022**

### **1. Revenue**

#### **a. Total Revenue \$23,599.00**

i. Renewal Applications –	\$60 x 323 = \$19,380
ii. New Applications –	\$92 x 32 = \$2,944
iii. Late / Reinstatement Applications –	\$85 x 4 = \$340
iv. Temporary Applications –	\$37 x 0 = \$0
v. Consent Agreements -	\$250 x 4 = \$1,000

### **2. Expenditures**

#### **a. Total Expenses \$20,338.42**

i. Payroll	\$10,507.70
ii. Benefits	\$1,825.63
iii. Expenditures	\$8,005.09

### **3. November Ending Balances**

- a. November 2022 – \$471,975.23
- b. November 2021 – \$496,937.90
- c. November 2020 – \$455,823.48
- d. November 2019 – \$405,655.91
- e. November 2018 – \$336,282.11

### **4. Disciplinary Actions**

- a. 04-FY-2022 – WV Pharmacists Recovery Network Discipline Program
- b. 02-FY-2022 – Completed All Requirements
- c. 05-FY-2022 – ARRT Summary Suspension
- d. 06-FY-2022 – Consent Agreement Offered



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**5. Duties**

- a. Boardable Board Management Software
- b. Legislative Session
- c. Licensing
- d. Complaints
- e. Office Communications
- f. Website
- g. Data Management
- h. Information Security and Privacy
- i. Policies and Procedures
- j. Training
- k. Payroll
- l. Payment of Expenditures via wvOASIS
- m. Financial Reconciliation
- n. Monthly Financial Reports
- o. P-Card Agency Coordinator
- p. Budget Administrator
- q. Agency Procurement Officer
- r. BRIM Coordinator
- s. Stakeholder Liaison

**6. Calendar of Events**

- a. November 1, 2022 – Licensing Board Seminar
- b. November 2, 2022 – Albert T Summers Safety Meeting
- c. November 3-7, 2022 – WVSRT Conference
- d. November 17, 2022 – Ethics Meeting
- e. November 17, 2022 – Finance Meeting
- f. November 17, 2022 – Board Meeting

**7. Future Goals**

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Add CT Apprenticeship instead of CT Fusion Test to Code