



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: rtboard@wv.gov Web Page: www.wvrtboard.org

**Executive Director Monthly Report
February 2020**

1. Licensing

- a. Licenses Processed – 127
 - i. Renewals – 98
 - ii. Late or Reinstatements – 9
 - iii. New Licenses – 15
 - iv. Temporary Licenses – 0
 - v. Duplicate/Change – 15
- b. Renewal E-mail Reminders – 499
- c. Post Cards – 70
- d. Investigations – 9
- e. License Verifications -

2. Ethics Investigations and Follow-Up

- a. 01-FY-2020 – Case Closed
- b. 02-FY-2020 – Case Closed
- c. 03-FY-2020 – Case Closed
- d. 04-FY-2020 – Ethics Meeting held February 13, 2020
- e. 05-FY-2020 – Ethics Meeting held February 13, 2020
- f. 06-FY-2020 – Ethics Meeting Scheduled for May 14, 2020
- g. 07-FY-2020 – Ethics Meeting Scheduled for May 14, 2020

3. Meetings, Training Reports and Tasks

- a. Association Meeting – February 7, 2020
- b. Ethics Meeting – February 13, 2020
- c. Finance Meeting – February 13, 2020
- d. Board Meeting – February 20, 2020
- e. Office of Technology Meeting – February 26, 2020
- f. CLEAR Webinar - February 27, 2020
- g. Harassment Policy Agreements
- h. Confidentiality Agreements
- i. Information Security Agreements
- j. Reinstatement College Graduation Affidavit Form



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- k. Petition for Initial Licensure Eligibility
- l. Military Family Initial License Waiver Application
- m. Military Family Renewal License Waiver Application
- n. Low Income Waiver Application
- o. Board Member Direct Deposit Resubmissions (Payroll and Travel)
- p. New Computer and accessories set up
- q. Inventory Updates
- r. Surplus old computers and accessories
- s. Administrative Assistant Resignation
- t. InLumon Database Conversion
- u. Legislature Watch
- v. HB-4781 - Repeal of Medical Imaging Board
- w. Website updates improvements

4. Financial Summary

- a. Monthly Deposits - \$ 8,755.00
- b. Monthly Expenses - \$ 13,203.23
- c. 2020 Balance – \$ 400,966.62

- d. 2019 Balance – \$ 352,670.71
- e. 2018 Balance – \$ 320,773.42
- f. 2017 Balance – \$ 305,773.26
- g. 2016 Balance – \$ 305,368.09
- h. 2015 Balance – \$ 281,831.72
- i. 2014 Balance – \$ 240,591.49
- j. 2013 Balance – \$ 214,974.83

5. Future Goals

- a. Add Radiation Therapy Requirements to the Code
- b. Add Background Checks to the Code
- c. Revise Series 2 - Continuing Education Legislative Rule
- d. Add CT Apprenticeship instead of CT Fusion Test