



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**Executive Director Monthly Report  
September 2018**

**1. Licensing**

- a. Licenses Processed –
  - i. Renewals – 276
  - ii. Late Renewals – 4
  - iii. Reinstatements – 1
  - iv. New Licenses – 11
  - v. Temporary Licenses – 1
  - vi. Duplicate/Change - 4
- b. Renewal E-mails – 891
- c. Post Cards – 181
- d. Investigation – 5
- e. FOIA Requests- 0
- f. License Verifications - 5

**2. Ethics Investigations and Follow-Up**

- a. 03-FY-2017 - Random Drug Testing through November 2019
- b. 04-FY-2018 - Awaiting Payment of Administrative Fees
- c. 05-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- d. 06-FY-2018 - Rescheduled for November Ethics Meeting
- e. 07-FY-2018 - Complaint Received, Awaiting Board Meeting Review
- f. 01-FY-2019 - Scheduled for November Ethics Meeting
- g. 02-FY-2019 - Scheduled for November Ethics Meeting
- h. 03-FY-2019 - Scheduled for November Ethics Meeting
- i. 04-FY-2019 - Scheduled for November Ethics Meeting
- j. 05-FY-2019 - Scheduled for November Ethics Meeting
- k. 06-FY-2019 - Scheduled for November Ethics Meeting

**3. Site Inspections – None.**

**4. Meetings, Training and Events**

- a. Interviews
- b. Special Board Meeting
- c. Submitted BRIM Annual Questionnaire
- d. Submitted Legislative Regulatory Review
- e. WV Interactive Website and Database Presentation
- f. Director Browning attended the Annual CLEAR Conference



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

1124 Smith Street, Suite B-300, Charleston WV 25301

Telephone: (304) 558-4012 Toll Free: (877) 609-9869 Fax: (304) 957-0177

E-mail: [rtboard@wv.gov](mailto:rtboard@wv.gov) Web Page: [www.wvrtboard.org](http://www.wvrtboard.org)

**5. Financial Summary**

- a. **Monthly Deposits - \$ 18,080**
- b. **Monthly Expenses - \$ 8,440.53**
- c. **2018 Balance – \$ 304,835.48**
- d. **2017 Balance - \$290,556.93**

**6. Future Goals**

- a. **Add Radiation Therapy Requirements to the Code**
- b. **Start doing background checks on new licensees**
- c. **Revise Series 2 Continuing Education Legislative Rule**
- d. **New database & Website**