



Minutes

Board Meeting

📅 Thu September 16th, 2021

🕒 4:00pm - 7:00pm EDT

📍 Albert T Summers Center, 1124 Smith Street, Suite B-300, Charleston WV 25311

👥 In Attendance

1. **Meeting to Order**

The meeting was called to order at 4:04 PM by the Chairman of the Board, Rosemary Trupo.

2. **Guests**

There were no guests in attendance. Chairman Trupo welcomed Attorney General representative Joanne Vella.

3. **Attendance**

Board members in attendance via video conferencing were Chairman Rosemary Trupo, Secretary Kimberly Hoffman, Tyson Judy, Roxanne Clay, Dee Workman, and Victoria Novick. The Executive Director, Jamie Browning and Attorney General representative Joanne Vella were also in attendance. Board members excused were Mercedes Ramas, MD and Todd Resley, MD.

4. **Agenda as Presented**

Mr. Judy made a motion to reorder the agenda to accommodate AG Vella's schedule. Ms. Workman seconded the motion and the Board concurred.

5. **Board Meeting Minutes**

a. **July 15, 2021 Board Minutes**

A motion was made by Mr Judy to approve the July 15, 2021 Board Minutes. Ms Novick seconded the motion and the Board concurred.

Director Browning posted the Board minutes to the Board's website for public availability.

6. **Old Business**

a. **FARB 2021 Regulatory Law Seminar**

Director Browning reminded the Board Members to notify her if they were interested in attending this virtual conference.

7. **Professional Development**

a. **2021 Agency Purchasing Conference**

Director Browning participated in the Purchasing Division Annual Conference and provided the powerpoint slides for review.

8. **Ethics**

The Ethics Committee, consisting of Chairman Trupo, Secretary Hoffman, Director Browning and AG Vella met via video conferencing prior to the Board Meeting to review Ethics cases 01-FY-2022, 02-FY-2022 and 03-FY-2022.

A motion was made by Ms Clay to enter into executive session at 4:09 PM to discuss Ethics cases 01-FY-2022, 02-FY-2022 and 03-FY-2022. The motion was seconded by Secretary Hoffman and approved by the Board.

A motion was made by Mr Judy to exit out of executive session at 4:37 PM. The motion was seconded by Ms Novick and approved by the Board.

a. **01-FY-2022**

Ms Novick made a motion to offer a consent agreement with written reprimand and reimbursement of all incurred fees. Secretary Hoffman seconded the motion and the Board concurred.

b. **02-FY-2022**

Ms Novick made a motion to offer a consent agreement with written reprimand and reimbursement of all incurred fees. Secretary Hoffman seconded the motion and the Board concurred.

c. **03-FY-2022**

Ms Novick made a motion to offer a consent agreement with written reprimand and reimbursement of all incurred fees. Secretary Hoffman seconded the motion and the Board concurred.

9. **Financial Reports**

The Finance Committee, consisting of Chairman Trupo, Secretary Hoffman and Director Browning, met via video conferencing prior to the Board Meeting to review the July and August purchasing card transactions and Financial Reports.

a. **July 2021**

Ms. Novick made a motion to approve the July Purchasing Card Report and the July Financial Report showing a balance of \$458,859.18. After review of all available information, Ms. Workman seconded the motion and the Board concurred.

b. **August 2021**

Ms. Novick made a motion to approve the July Purchasing Card Report and the July Financial Report showing a balance of \$471,633.22. After review of all available information, Ms. Workman seconded the motion and the Board concurred.

c. **\$14,013.19 Excess Funds Transfer**

Ms. Novick made a motion to transfer \$14,013.19 to the General Fund. After review of all available information, Ms. Workman seconded the motion and the Board concurred.

10. **Director's Monthly Report**

a. **July 2021**

Mr. Judy made a motion to approve the July Director's Report as presented. After review of all available information, Ms Workman seconded the motion and the Board concurred.

b. **August 2021**

Mr. Judy made a motion to approve the August Director's Report as presented. After review of all available information, Ms Workman seconded the motion and the Board concurred.

11. **Schools Report**

Ms. Workman made a motion to approve the School Report as presented. Mr. Judy seconded the motion and the Board concurred.

12. **Budget Appropriation Request FY-2023**

Mr. Judy made a motion to approve the Budget Appropriation Request for FY-2023 . Ms. Workman seconded the motion and the Board concurred.

13. **Series 6 Interpretive Rule**

Ms. Novick made a motion to change the Series 6 Interpretive Rule by adding the word "interpreting" to the §18-6-4. Interpretative Ruling. Mr. Judy seconded the motion and the Board concurred.

14. **Speech Pathologists**

Mr. Judy made a motion to table the agenda item until the next meeting . Ms. Novick seconded the motion and the Board concurred.

15. **Governor Board Member Appointments**

Chairman Trupo welcomed Governor Justice's reappointments of Ms. Workman and Dr. Resley.

16. **ARRT Sanctions**

Mr. Judy made a motion to accept the ARRT Sanction List as presented . Ms. Novick seconded the motion and the Board concurred.

17. **State Purchasing Audit**

Ms. Workman made a motion to accept the Purchasing Audit as presented . Ms. Clay seconded the motion and the Board concurred.

a. **Office of Technology Approval**

Director Browning explained that all computers purchased from the Statewide Purchasing Contract must also be approved by the Office of Technology.

b. **Statewide Contract Availability**

Director Browning explained that all purchases should be made from the Statewide Purchasing Contracts if available.

18. **Background Checks**

Director Browning asked AG Vella to research the possibility of requiring background checks for new and reinstating applicants.

19. **BRIM Liability Insurance Questionnaire**

Ms. Clay made a motion to accept the BRIM Liability Insurance Questionnaire as presented . Ms. Novick seconded the motion and the Board concurred.

20. **WV Society of Radiologic Technologists Annual Conference**

Chairman Trupo reported that the annual conference has been cancelled.

21. **ASRT @ RSNA Annual Conference**

Ms. Novick made a motion that the Board would fund any Board Member or staff to attend the Virtual ASRT @ RSNA 2021 Annual Conference. Mr. Judy seconded the motion and the Board concurred.

22. **Upcoming Meetings**

a. **October 21, 2021**

b. **November 18, 2021**

c. **December 18, 2021**

Ms. Worman noted that the December would be held on December 16, 2021.

23. **Adjournment**

Ms. Novick made a motion to adjourn at 5:34 PM. Mr. Judy seconded the motion and the Board concurred.