



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**  
1715 Flat Top Road / PO Box 638 / Cool Ridge, WV 25825-0638 / WEBSITE: [www.wvrtboard.org](http://www.wvrtboard.org)  
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## **Conference Call** August 5, 2013

### **Members Present**

Nancy Oughton, Board Chair  
Eva Hallis, Secretary  
Alice Belmont  
Tuanya Layton

### **Members Excused**

Grace Peters

### **Office Staff**

Nancy Godby, Executive Director  
Sharon Bleau, Office Secretary

### **I. CALL MEETING TO ORDER**

The Conference Call to discuss the Confidential Preliminary Audit Report was called to order at 1:16pm by Nancy Oughton, Board Chair. A quorum was established, and there were no guests in attendance.

### **II. Confidential Preliminary Legislative Audit Report**

The Board Members present on the Conference Call reviewed and discussed the Confidential Preliminary Legislative Audit Report. The Board Members and Office Staff participating in the conference call offered suggestions for information gathering to prepare a response. Ms. Godby informed the Board Members that a request to delay our appearance before the Legislative Committee from August to September had been granted. Ms. Godby also confirmed with the Legislative Auditor that the final DRAFT Report should be delivered to the Board this week and that the Board's response will be due to the Legislative Auditor's Office on August 30, 2013 with Legislative Hearings tentatively scheduled for September 23-25, 2013.

The conference call centered on strategy planning and recommendations for preparation, and there were no voting items addressed. The Board Office Staff will begin to take action on the recommendations offered by the Board Members and prepare documents for review on a conference call scheduled for August 19, 2013 at 7:00pm.



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**Next Steps:**

1. Contact the ARRT for information relating to licensure states and state testing;
2. Reference the ASRT Website for state licensure information;
3. Contact the JRCERT for information relating to School inspections;
4. Contact the WV Radiological Health Division regarding site inspections;
5. Accept the recommendations for website improvements;
6. Prepare documentation of examples of inspection violations;
7. Board Member to provide federal government information from recent meeting presentation;
8. Forward the Final DRAFT Preliminary Report to Board Members as soon as it is received.

**III. ADJOURN**

A motion to Adjourn was made by Ms. Layton at 3:00pm, seconded by Ms. Belmont, and the motion was approved by the Board.

Minutes submitted for consideration by Nancy Godby, Executive Director.

Minutes approved without modifications during the September 19, 2013 Board Meeting.