



**WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS**

Albert T Summers Center

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## **BOARD MEETING AGENDA**

**Thursday, August 22, 2019 at 2:00PM**

- 1. Call Meeting to Order**
- 2. Recognize Guests**
- 3. Establish Quorum (4)**
- 4. Approve Board Meeting Agenda**
  - a. August 22, 2019 - Vote**
- 5. Approve Board Meeting Minutes**
  - a. May 23, 2019 – Vote**
  - b. July 19, 2019 – Vote**
- 6. Old Business**
  - a. Ethics Update**
    - i. 03-FY-2017**
    - b. Website Database Licensing System**
    - c. Cabinets**
    - d. iPads**
- 7. New Business**
  - a. Ethics – Executive Session - Vote**
    - i. Ethics Committee consisting of Board Chair Layton, Director Browning and Ms. Justice met on August 15, 2019 at the Board Office.**

1. 09-FY-2019
2. 10-FY-2019
3. 11-FY-2019
4. 12-FY-2019
5. 14-FY-2019
6. 19-FY-2019
7. 20-FY-2019
8. 21-FY-2019

**b. Finance - Vote**

- i. Finance Committee consisting of Board Chair Layton, Director Browning and Ms. Justice met on August 15, 2019 at the Board Office.

1. May 2019
2. June 2019
3. FY – 2019
4. Budget FY-2021

**c. BRIMM Safety Requirements**

**i. Organizational Safety**

1. Annual Loss Control Questionnaire

**ii. Driver and Vehicle Safety**

1. Driver's License Verification

**2. Vehicle**

- a. Current Registration Verification
- b. Current Insurance Verification
- c. Current State Inspection Sticker Verification

**3. Fleet Safety Driving Tips**

- a. May 2019 – Is the Sun Glaring at You?
- b. June 2019 – Turn Around, Don't Drown!
- c. WV Safe Driving Video - Sign

**iii. Cyber Information Security and Privacy**

1. Board Member Training – October 29, 2019 at the Marriott

**iv. Loss**

**1. No Loss of Property or Time – Recognition for all Board Members and Staff for safe practices**

**d. Director's Reports - *Vote***

- i. May 2019**
- ii. June 2019**
- iii. July 2019**

**e. Schools Report**

**i. JRCERT & JRCNMT Update**

**f. State Only Test - *Vote***

**g. Series 1 Rules - *Vote***

**h. Equipment Purchases - *Vote***

**i. Contract Employees - *Vote***

**j. Executive Director Salary Review - *Executive Session – Vote***

**k. Administrative Assistant - *Vote***

**l. Officers - *Vote***

**8. Upcoming Meetings**

- a. November 21, 2019 – Board Office, Albert T. Summers Center**
- b. February 20, 2020 – Board Office, Albert T. Summers Center**
- c. May 21, 2020 – Board Office, Albert T. Summers Center**
- d. August 20, 2020 – Board Office, Albert T. Summers Center**
- e. November 19, 2020 – Board Office, Albert T. Summers Center**

**9. Adjourn**

**NOTE:**

*Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.*

**ADA Notice:** *The West Virginia Medical Imaging & Radiation Therapy Technology Board of Examiners is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act (ADA). Kindly notify the Board prior to the meeting for special accommodations*