



WEST VIRGINIA MEDICAL IMAGING & RADIATION THERAPY TECHNOLOGY BOARD OF EXAMINERS

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**Executive Director Monthly Report
November 2016**

1. Site Inspections

- a. None

2. Ethics Investigations and Follow-Up

- a. 03-FY-2017
- b. 05-FY-2017

3. Office

- a. Expiration Warning E-mails – 650
- b. Expired Post Cards Mailed – 20
- c. Expired License Notification to Human Resources – 12
- d. Continuing Education Audit – 24

4. Meetings, Training and events

- a. November 1-4, 2016 – CLEAR Basic Training, Richmond VA
- b. November 7, 2016 – Scanning Estimates, Cool Ridge, WV
- c. November 9-13, 2016 – WVSRT Conference, Morgantown WV
- d. November 16, 2016 – Finance Committee Meeting, Charleston WV
- e. November 28, 2016 – Board Meeting, Charleston WV
- f. November 29, 2016 – Auditor Seminar, Charleston WV
- g. November 30, 2016 – Training with Nancy Godby, Huntington WV

5. Upcoming Meeting and Events

- a. December 5, 2016 - Joint Committee Meeting on Government Organization and Operations, Charleston WV
- b. December 31, 2016 - Annual Report
- c. January 31, 2017 - Newsletter
- d. February 16, 2017 – Finance Committee Meeting
- e. February 23, 2017 – Board Meeting
- f. May 18, 2017 – Board Meeting
- g. August 24, 2017 – Board Meeting